

**THE UNIVERSITY OF WYOMING  
MINUTES OF THE TRUSTEES**

**October 13, 1989**

**For the confidential information  
of the Board of Trustee**

THE UNIVERSITY OF WYOMING

Minutes of the Trustees

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THE UNIVERSITY OF WYOMING

Minutes of the Trustees  
October 13, 1989

A regular meeting of the Trustees of the University of Wyoming was called to order at 8:05 a.m. on October 13, 1989 in the Board Room of Old Main. Committee meetings and an executive session to discuss personnel and litigation matters were held on October 12, 1989.

ROLL CALL

The following Trustees were in attendance:

Bonner, Brown, Bussart, Dray, Hammons, Jorgensen, Kirk, Mickelson, Miracle, Schutte, Sharratt, Updike, and ex officio members Roark and Simons. Ex officio members Governor Sullivan and David Miller were not present.

APPROVAL OF MINUTES

President Bussart asked if there were any corrections or additions to the minutes of the meeting of September 23, 1989. There were no corrections or additions, and Mr. Bonner moved that the minutes of September 23, 1989 be approved as circulated. Mr. Sharratt seconded the motion, and it carried.

ANNOUNCEMENTS

Birthday wishes were extended by Trustees to Mr. Sharratt.

COMMITTEE OF THE WHOLE

President Bussart reported on the Committee of the Whole meeting held on October 12.

Present were Bonner, Brown, Bussart, Hammons, Jorgensen, Kirk, Mickelson, Miracle, Schutte, Sharratt, Updike, and ex officio members Roark, Simons, and Miller, along with members of University staff. Trustee Dray was not present. Based on the meeting of the Committee of the Whole, the following recommendations and reports were presented to Trustees.

NCHEMS REPORT  
ON TUITION

President Bussart reported to Trustees that  
Mr. Dennis Jones and Mr. Paul Brinkman

of the National Center for Higher Education Management Systems (NCHEMS) attended the Committee of the Whole meeting on October 12 and reviewed the document prepared by NCHEMS in August 1989, An Analysis of Tuition at the University of Wyoming. NCHEMS had been asked to examine tuition at the University and to determine, to the extent possible, the effects of future increases in tuition. Mr. Brinkman explained to members of the Committee of the Whole that a number of issues are involved in setting tuition and analyzing the impact of tuition changes: the effect on enrollment, the effect on institutional revenues, the long-term impacts on economic benefits to society and to the student, differential effects on persons from different income strata, and the distribution of the cost burden between taxpayers and students and among different types of students.

The report was based in part on a comparative framework in which tuition at the University of Wyoming was compared to what it was in years past, to tuitions elsewhere, to Wyoming residents' ability to pay, and to educational costs. Mr. Brinkman indicated the results of the comparisons as follows:

°Resident undergraduate tuition at the University increased significantly between 1982 and 1989 (66 percent), but not as much as at other public universities in the region (tuition went up 75 percent in the six border states)

°In 1988, resident undergraduate tuition at the University was only

- 58 percent of the regional average for public universities
- 47 percent of the average for public universities in nonregional states that provide large numbers of students to the University
- 42 percent of the average for institutions in the University's national reference group, and
- 53 percent of the national average for public universities.

°Tuition at the University is low with respect to Wyoming residents' ability to pay, when compared to other states. Measured as a percent

of per capita income, resident undergraduate tuition in 1988 was 57 percent of the regional average, 64 percent of the national average.

°Tuition at the University is low when compared to the cost of instruction. In 1986, revenue from tuition covered 20 percent of the cost of instruction, compared to 55 percent for the region and 51 percent for the nation.

°Tuition in Wyoming is low with respect to the share of educational costs borne by the student versus the state, and the student share has decreased over the past decade.

Mr. Brinkman said it is not possible to predict the results of a significant increase in tuition with any degree of certainty, but an order-of-magnitude estimate is possible. As an example, he noted that if over a three-year period the University were to cut in half the gap between its resident undergraduate tuition and the average for other public universities in the region, it would need to raise tuition by 38 percent. A worst case scenario suggests that such an increase would result in the loss of 350 students. However, he indicated there is a strong likelihood that student financial aid and tuition increases at other public universities would substantially diminish that impact. Even in the worst case, revenues from tuition would increase over current levels.

Trustees discussed the relationships between the state, the students, and the University with regard to the proper distribution of the cost burden.

Trustee Jorgensen expressed thanks to NCHEMS for conducting the tuition study.

#### RECOMMENDATIONS ON TUITION

ASUW President David Miller shared with members of the Committee of the Whole responses he received from students regarding the possibility of a tuition increase. He said students are hesitant about a tuition increase, but noted that ASUW passed a resolution October 10, 1989 in support of a tuition increase. The resolution states in part, that the Associated Students of the University of Wyoming "support a one-time tuition increase not to exceed 10 percent for the 1990-91

school year for residents and non-residents conditional upon this extra revenue being directed toward faculty and staff recruitment, retention, and salaries." The resolution also states that a tuition increase should be implemented only as a last resort and alternative sources of revenue generation should be looked into both this year and in future budgetary proposals. Mr. Miller reported that students emphasized to him that they desire to maintain the quality education they are receiving at the University and probably would support such an increase to insure that quality.

Based on a recommendation from the Committee of the Whole, it was moved by Mr. Mickelson and seconded by Mr. Jorgensen that Trustees of the University of Wyoming adopt President Roark's recommendation of a long-range tuition plan for the University geared toward benchmarking tuition rates at approximately the 15th percentile of public doctoral institutions with the goal of achieving this objective in five years; and that this would require an annual adjustment of \$143 per year for in-state tuition rates and \$527 per year for non-resident students, for the 1990-1991 year only.

It was then moved by Mr. Sharratt and seconded by Mrs. Kirk that Trustees of the University of Wyoming table the issue of possible tuition increases until after the 1990 legislative session. This motion failed.

Upon a motion by Mr. Sharratt, seconded by Mrs. Kirk, it was moved that Trustees of the University of Wyoming amend the original motion to limit any increase in in-state tuition to ten percent per year. This motion failed.

The original motion then carried, with Trustees Kirk, Miracle, and Sharratt opposed.

During the meeting of the Committee of the Whole, Mrs. Hammons asked that at the Trustees' December 1989 meeting the administration provide Trustees

information on the student financial aid structure at the University with respect to regulations, policies, and procedures to help low income students.

Vice President Baccari expressed concern to members of the Committee of the Whole with respect to forecasting the University's tuition and fees for the State's Advanced Payment of Higher Education Cost Program. He indicated that, in the absence of tuition planning, forecasting would be very difficult, if not impossible, due to the uncertainty in tuition increases.

DIFFERENTIAL TUITION ISSUES:  
ON-CAMPUS/OFF-CAMPUS,  
PROGRAMMATIC, UNDERGRADUATE/  
GRADUATE

President Bussart reported that the Committee of the Whole heard a report on October 12 by Provost Karnig with regard to differential tuition and fees. The Provost said that historically, students attending the University have been charged uniform tuition. However, off-campus, graduate, and particular undergraduate programs often entail greater expense, and it may be appropriate to consider differential tuition and fees. It was requested that the administration schedule a presentation at the Trustees' December 1989 meeting to address more specific policy questions with regard to differential tuition at the University of Wyoming.

BUDGET COMMITTEE

President Bussart called on Chairman Schutte for a report from the Budget Committee meeting held on October 12. Committee members Schutte, Bonner, Brown, Hammons, Kirk, Mickelson, Sharratt, and ex officio members Bussart and Roark attended the committee meeting, along with other Trustees and University staff. Committee member Dray was not present. Based on the committee meeting, the following recommendations and report were presented to the full Board.



BUDGET TRANSFERS

Chairman Schutte told members of the Budget Committee that Trustee authorization is requested to transfer funds within programs under the authority granted Trustees by the 1988 Legislature for the 1989-1990 biennium. Based on a recommendation from the Budget Committee, it was moved by Mr. Schutte, seconded by Mr. Jorgensen, and carried, that Trustees of the University of Wyoming approve transfers between lines within programs as outlined below:

1. Transfer \$7,196 from General Services FY 1989 carryover salary funds to Rodeo scholarships. Increased tuition costs associated with the Rodeo scholarships were not addressed when the fiscal year budget was established. As a consequence, this increase for fiscal year 1990 is necessary to adjust these scholarships in the same manner other scholarships were adjusted. This transfer is not a permanent reallocation of funds. The permanent funding of these scholarship increases will be addressed in the 1991-1992 biennium.
2. Transfer \$3,900 from part-time salaries for the Centennial Singers to contractual services (\$2,900) and travel (\$1,000). Establishment of the Centennial Singers budget did not provide for contractual services or travel funds. This transfer will distribute the budgeted funds into the proper categories for expenditure.
3. Transfer \$1,400 from General Services FY 1989 carryover salary funds to the Office of Administrative Computing. Additional travel funds are required in Administrative Computing for staff training on the administrative systems utilized by the University. Because of programmer turnover in the office, new employees need to be provided with some specific training of the software systems, and the office does not have sufficient travel funds for this type of training.

ACCEPTANCE OF CONTRACTS,  
GRANTS, GIFTS, SCHOLARSHIPS

Based on a recommendation from the Budget Committee, it was moved by Mr. Schutte, seconded by Mr. Jorgensen, and carried, that Trustees of the University of Wyoming accept contracts and grants in the amount of \$1,186,102 for the period September 1, 1989, through October 5, 1989; and gifts and scholarships in the amount of \$149,625.29 for the period August 23, 1989 through September 15, 1989.

AUTHORIZATION TO  
MODIFY BUDGET

Upon a motion by Mr. Schutte, seconded by Mr. Bonner, it carried that Trustees of the University of Wyoming authorize Deputy Phill Harris and Vice President Baccari to modify the University's Legislative budget request for the 1991-1992 Biennium to reflect approved increases in tuition.

QUARTERLY REPORT,  
UNIVERSITY INVESTMENTS

As an item for information, Trustees were presented with the summary of University investments for the quarter ended June 30, 1989, and the quarter ended September 30, 1989.

INTERNAL AUDIT ACTIVITY

Information was provided to members of the Budget Committee on the internal audit activity conducted in accordance with the audit plan for the period June 27, 1988 to September 30, 1989. Chairman Schutte noted the substantial deficit in the Arena-Auditorium Operations Account (0-26114) had been reduced by \$50,000 as of September 30, 1989.

PERSONNEL COMMITTEE

President Bussart called upon Chairman Mickelson for a report from the Personnel Committee meeting held on October 12. Committee members Mickelson, Bonner, Hammons, Updike, and ex officio members Bussart and Roark attended the meeting, along with other Trustees and University staff. Mr. Jorgensen was not present. Based on a recommendation from the Personnel Committee, Mr. Mickelson moved approval of the following appointments, adjunct reappointments, administrative appointments, administrative reappointment, reappointment, change in assignment, leaves of absence with pay, and leaves of absence without pay. The motion was seconded by Mrs. Hammons, and it carried.

APPOINTMENTS

The following appointments were approved under the conditions cited:

COLLEGE OF AGRICULTURE

1. Judith A. McNulty as Assistant Professor of Home Economics, effective September 15, 1989 at an annual (11-month) salary rate of \$32,454. This is a tenure track appointment.

COLLEGE OF ARTS AND SCIENCES

2. John N. Nishio as Assistant Professor of Botany, effective August 24, 1989 at an annual (9-month) salary rate of \$33,504. This is a tenure track appointment.

COLLEGE OF EDUCATION

3. Carol A. Sherritt as Assistant Professor of Curriculum and Instruction, effective August 24, 1989 at an annual (9-month) salary rate of \$29,004. This is a tenure track appointment.

ADJUNCT REAPPOINTMENTS

The following adjunct reappointments were approved under the conditions cited.

COLLEGE OF ARTS AND SCIENCES

1. John H. George as Adjunct Professor of Statistics for the period October 1, 1989 through September 30, 1992.
2. Charles A. Reher as Adjunct Professor of Statistics for the period October 1, 1989 through September 30, 1992.
3. Frederic P. Sterbenz as Adjunct Professor of Statistics for the period October 1, 1989 through September 30, 1992.

ADMINISTRATIVE APPOINTMENTS

The following administrative appointments were approved as shown.

COLLEGE OF EDUCATION

1. Donald V. Forrest as Acting Head of the Department of Counselor Education and Professor of Counselor Education for the 1989-90 academic year at an annual (9-month) salary rate of \$39,024.

COLLEGE OF ENGINEERING

2. David L. Whitman as Assistant Dean of the College of Engineering and Associate Professor of Petroleum Engineering for the 1989-90 academic year at an annual (9-month) salary rate of \$46,668.

COLLEGE OF HEALTH SCIENCES

3. Albert H. Roth as Director of Student Health Service effective October 1, 1989 at an annual (11-month) salary rate of \$77,448.

OFFICE OF ACADEMIC AFFAIRS

4. Kenyon N. Griffin as Associate Provost for Academic Affairs effective October 16, 1989 at an annual (11-month) salary rate of \$65,400.

ADMINISTRATIVE  
REAPPOINTMENT

The following administrative reappointment was approved.

COLLEGE OF AGRICULTURE

1. Joseph E. Kunsman, Jr. as Associate Dean, Resident Instruction and Acting Head of the Department of Home Economics for the period July 1, 1989 through June 30, 1990.

REAPPOINTMENT

The following reappointment was approved for the 1989-90 academic year.

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
Basom, Margaret R.	Curriculum and Instruction	Temporary Assistant Professor

CHANGE IN ASSIGNMENT

The following change in assignment was approved.

COLLEGE OF EDUCATION

1. James G. Hook, Professor of Educational Foundations and Instructional Technology and Dean of the College of Education, was reassigned as Professor of Educational Foundations and Instructional Technology effective August 31, 1989.

LEAVES OF ABSENCE WITH PAY

The following leaves of absence with pay were granted.

COLLEGE OF ARTS AND SCIENCES

1. Jack George, Professor of Mathematics, for the 1990 spring semester to continue his three year project with the NAS Computational Fluid Dynamics Group of the NASA Ames Research Center in San Francisco.
2. Virindra Seghal, Professor of Mathematics, for the 1990 spring semester to participate in the Fixed-Point Seminar at the Indian Institute of Technology, Delhi, India.

LEAVE OF ABSENCE WITHOUT PAY

The following leave of absence without pay was granted.

COLLEGE OF COMMERCE AND INDUSTRY

1. Sheree A. Pilotte, Assistant Professor of Business Administration, for the period September 1, 1989 through December 20, 1989 for health reasons.

PART-TIME APPOINTMENTS

As a matter of information only, Trustees acknowledged part-time appointments.

PHYSICAL PLANT AND  
EQUIPMENT COMMITTEE

President Bussart called upon Chairperson

Kirk for a report from the Physical Plant and Equipment Committee meeting held October 12. Committee members Kirk, Jorgensen, Mickelson, Schutte, and ex officio members Bussart and Roark attended the meeting, along with other Trustees and University staff. Committee member Dray was not present. Based on the Physical Plant and Equipment Committee meeting, the following report and recommendations were presented to the full Board.

REMOVAL OF ANTHROPOLOGY  
STORAGE BUILDING

Chairperson Kirk told members of the Physical Plant and Equipment Committee that the

Anthropology Storage building which is situated north of the Geology Building and west of the old Power Plant has existed on campus since 1918, and has become a victim of deferred maintenance. For several years the building has been used by the Anthropology Department for storage of skeletal artifacts and an osteological preparation area.

It is the recommendation of the University Safety Office, the Division of Physical Plant, and the Facilities Planning Office that the Anthropology Storage Building be permanently vacated and that the building be demolished and the osteological preparation function be relocated to proper facilities.

Based on a recommendation of the Physical Plant and Equipment Committee, it was moved by Mrs. Kirk, seconded by Mr. Bonner, and carried, that Trustees of the University of Wyoming approve the demolition and removal of the Anthropology Storage Building.

REQUEST TO USE WYOMING  
UNION REMODELING FEES

Chairperson Kirk told members of the Physical Plant and Equipment Committee that University

students currently pay a mandatory Union fee of \$38.50 per semester, of which

\$15.00 is specifically earmarked for planning, renovation and construction of the Union as authorized by Trustees.

The Wyoming Student Union Board has developed a long-range, multi-phased plan for renovation of and addition to the Union Building. The first phase of the plan to develop the Union Square food court in the basement was recently completed, and the Board is now planning to move forward with further renovation.

The second phase of the Board's renovation plans is to move ASUW offices, the activities office, and the large activities areas currently located on the ground floor of the new addition to the west ballroom and to use the vacated area for retail space. However, before starting on the second phase, the Board plans to first give the Union interior a "facelift." The Board wishes to spend one semester's worth of fee income to retain the services of an interior designer to assist with refurbishing of interior finishes and furnishings. The total amount to be spent on this project is \$120,000, the estimated amount of fees to be received for the spring semester of 1990.

Based on a recommendation from the Physical Plant and Equipment Committee, it was moved by Mrs. Kirk, seconded by Mr. Dray, and carried, that Trustees of the University of Wyoming authorize the Wyoming Student Union Board to expend up to \$120,000 from earmarked Student Union fees for renovation of the Union Building interior, to include the services of an interior designer to assist with the project.

PROGRESS REPORTS AND  
CHANGE ORDERS

Progress reports and change orders were presented for the information of Trustees.

COMMUNITY COLLEGE  
RELATIONS COMMITTEE

President Bussart called on Chairman Sharratt for a report from the Community College

Relations Committee meeting on October 12. Present were committee members Sharratt, Bonner, Brown, Kirk, Miracle, and ex officio members Bussart and

Roark along with other Trustees and University staff. Committee member Dray was not present. Based on the Community College Relations Committee meeting, the following report was presented to the full Board.

REPORT ON WYOMING  
ACADEMIC DEANS'  
CONFERENCE

Associate Provost Judy Powell told members of the Community College Relations Committee that the Wyoming Academic Deans' Conference met in Laramie on September 28-29, 1989. Topics discussed included pre-college curriculum, University Studies program, and course renumbering.

NEW BUSINESS

President Roark announced that the University of Wyoming is the recipient of a \$1 million anonymous gift to the American Heritage Center/Art Museum. It was moved by Mr. Updike, seconded by Mr. Dray, and carried, that Trustees of the University of Wyoming accept the gift with deep appreciation.

On behalf of the University Foundation Board of Directors, Vice President Simpson presented a plaque of appreciation to Mr. Schutte for his years of service as a member of the Foundation Board.

Superintendent Simons discussed ways in which the University might attempt to make Homecoming a more festive event, such as asking the University band to play before and after the football game. She suggested the University might wish to consider ways to generate more involvement at the games, and capitalize on having people from all across the state at the games.

Mrs. Kirk noted that Mrs. Hammons is the scheduled keynote speaker at the Arts and Sciences Honors Convocation Friday afternoon, October 13, and encouraged all Trustees to attend.

ANNOUNCEMENT AND DATE  
OF NEXT MEETING

The next meeting of the Trustees of the University of Wyoming is scheduled for December 7-9, 1989. There will be a joint meeting with the University Foundation Board on December 7 and a joint meeting with the Management Council on December



8. There being no further business to come before the Trustees, the meeting adjourned at 8:30 a.m.

Respectfully submitted,

*Terri Given Hennig*  
Terri Given Hennig  
Deputy Secretary